



# WILDWOOD

CITY OF WILDWOOD  
**DECEMBER 14, 2015 RECORD OF PROCEEDINGS**

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CITY OF WILDWOOD  
MEETING OF CITY COUNCIL  
WILDWOOD CITY HALL  
16860 MAIN STREET  
WILDWOOD, MO 63040

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The meeting was called to order at 7:30 P.M.

A roll call was taken, with the following results:

**Present at Roll Call:**

Mayor Tim Woerther  
Council Member Greg Stine  
Council Member Jeff Levitt  
Council Member Debra McCutchen  
Council Member Dave Bertolino  
Council Member Sue Cullinane  
Council Member Larry McGowen  
Council Member Glen DeHart  
Council Member Larry Goodson  
Council Member Joe Garritano  
Council Member Jim Bowlin  
Council Member Marc Cox  
Council Member Katie Dodwell  
Council Member Ed Marshall  
Council Member Ray Manton

**Absent:**

Council Member Jim Baugus  
Council Member David Sewell

**A quorum was present**

**Also present:**

Mr. Ryan Thomas, City Administrator  
Mr. Rob Golterman, City Attorney  
Mr. Joe Vujnich, Director of Planning and Parks  
Mr. Rick Brown, Director of Public Works  
Ms. Liz Weiss, City Clerk  
Ms. Laura Rechten, Deputy City Clerk

## **PLEDGE OF ALLEGIANCE**

Mayor Woerther led the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

The minutes of the November 23, 2015 City Council meeting were submitted for approval. A motion was made by Council Member Manton, seconded by Council Member Cox, to approve the minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

## **MAYOR APPOINTMENTS/ANNOUNCEMENTS**

Mayor Woerther presented a Proclamation in recognition of the State Titles earned by Lafayette High School sports teams and individuals and then declared December 14, 2015, on behalf of the entire City Council, as Lafayette Lancer State Champion Day in the City of Wildwood.

## **PUBLIC PARTICIPATION**

Andy Hough, 2384 Gross Point Lane, commented on the City Council's current City Hall Meeting Facility Policy and stated he believed the prohibition against political meetings and activities should be reconsidered and eliminated.

## **PUBLIC HEARING(S)**

### **Amended Liquor License Application for Parkside Grille, which is located at 505 Strecker Road. (Ward Four)**

Mayor Woerther opened the public hearing. Deputy City Clerk Rehtin read the public hearing into the record. City Attorney Golterman entered into the record Chapter 600 of the Wildwood Code which sets forth the procedure, qualifications and findings for Council to approve a liquor license application. City Attorney Golterman noted the application had Department of Planning and Police approval, but Director of Planning Vujnich had provided written comments.

City Attorney Golterman stated under Municipal Code, the first hearing was a two-step process. City Attorney Golterman stated if the location of a proposed liquor license is within 200 feet of a school or church, which this establishment is, the first step is for the City Council to consent, by motion to having the establishment within 200 feet of a school or church. City Attorney Golterman stated the church has no issue with this establishment serving liquor and no objections were provided in writing but the code requires a waiver by the City Council.

A motion was made by Council Member McGowen, seconded by Council Member Bertolino, to waive the requirement that an establishment selling liquor cannot be within 200 feet of a school or church.

A voice vote was taken with an affirmative result and the motion was declared passed (Council Members Cullinane and McCutchen voted Nay).

Charles Pirrello, 276 Strecker Farms Court, was sworn in by Deputy City Clerk Rehtin. Mr. Pirrello stated his opposition to the approval of an amended liquor license application at Parkside Grille. He noted his concern with safety.

Director of Planning Vujnich noted he believed that the mailing radius for the public hearing notifications should have been expanded beyond five hundred (500) feet, due to the fact most properties within this radius are owned by the

City.

Discussion was held among Council Members regarding the following items: if the mailing radius was increased; and if the parents of children enrolled at the Elegant Child were notified of the amended liquor license application.

City Clerk Weiss stated the mailing radius was not increased and the parents of children that attend the Elegant Child were not notified.

A motion was made by Council Member Levitt, seconded by Council Member Cullinane, to deny the liquor license as presented.

A roll call vote was taken with the following results:

Ayes – Levitt, McCutchen, and Cullinane

Nays – Stine, Bertolino, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Absent – Baugus and Sewell

Whereupon Mayor Woerther declared the motion failed.

A motion was made by Council Member Stine, seconded by Council Member Bertolino, to approve the liquor license as presented.

A roll call vote was taken with the following results:

Ayes – Stine, Bertolino, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – Levitt, McCutchen, and Cullinane

Absent – Baugus and Sewell

Whereupon Mayor Woerther declared the motion approved.

There being nothing further, Mayor Woerther closed the public hearing.

**P.Z. 12 and 13-15 The Villages at Bright Leaf, Fischer & Frichtel Custom Homes L.L.C. and Consort Homes L.L.C., 16640 Chesterfield Grove Road, Suite 130, Chesterfield, Missouri, 63005** – A request for a change in zoning from the NU Non-Urban Residence District, the R-3 10,000 square foot Residence District, the R-4 7,500 square foot Residence District, the R-6 and R-6A 4,500 square foot Residence District, with a Planned Environment Unit (PEU) and a Planned Residential Development Overlay District (PRD), to the R-3 10,000 square foot Residence District (Town Center “Neighborhood General District” and “Neighborhood Edge District”), with a Planned Residential Development Overlay District (PRD), for nine (9) properties that total 78.7 acres of area, which are located on the north side of State Route 100, east of State Route 109 (Locator Numbers 23V230041, 23V230050, 23V240327, 23V310064, 23V330022, 23V330031, 23V330206, 23V330215, 23V330233, and 23V610917/Street Addresses: 2350 and 2344 Eatherton Road, 2531, 2555, and 2567 Taylor Road, 16721 Manchester Road, and 16615, 16602, and 16618 Overlook Hills Drive). **Proposed Use: A total of one hundred ninety-four (194), detached single-family dwellings (Town Center Building Type – House), with common ground, and required public space areas. Included in these requests is the construction of a portion of the Pond-Grover Loop Road.** (Ward Five)

Mayor Woerther opened the public hearing. Deputy City Clerk Rehtin read the public hearing into the record.

Director of Planning Vujnich stated the Planning and Zoning Commission has completed its review of the requested zoning change petition, along with the Planned Residential Development Overlay District (PRD) application, that were submitted to it for a one hundred ninety-four (194) lot subdivision and prepared a recommendation report in this regard. He added, in the Commission’s Letter of Recommendation, it has identified key elements of this development’s design relative to the requirements of the Town Center Plan. In reviewing these key elements, the

proposal meets many of them, including the street network, public space, and other design components relating to stormwater and connectivity. Also, in this report, the Commission noted issues that exist with five (5) of the proposed six (6) villages, particularly relating to the extent of front-entry garages that are proposed, along with the unit types in Villages A and B. He added the vote to approve the Letter of Recommendation failed for a lack of majority.

Discussion was held among City Council Members regarding the following items: the belief that the road connection has previously been approved by the City.

Mike Doster, attorney for the Bright Leaf development team, noted the public hearing for this request was held at the Planning and Zoning Commission in July 2015 and since that time modifications to the plans have been made as a result of public comment and feedback it has received. He added the development team believes that either plan (the December Plan or the November Plan ) are feasible and developable.

Chris DeGuentz, Fischer & Fricthel, provided an overview of the development and the existing site. He added the development team believes the design follows the City's Standards and Town Center Development Plan. He also provided renderings of the proposed Pond Grover Loop Road.

Bill Houston, 16583 Birch Forest Drive West, stated his concern and opposition to the version of the proposed development plan that depicts a connection to it at Birch Forest Drive.

Paul Pohlers, 2323 Sandalwood Creek Court, noted that he supports the extension of the Pond-Grover Loop Road for emergency access and circulation issues. He noted that Ward Five is not the only ward in the City and the benefit of the entire City should be considered when voting on the development.

Christy Pitney, 16919 Hickory Crest Drive, stated her concern and opposition to the version of the proposed development plan that depicts a connection and extension of the Pond Grover Loop Road. She stated her concern with safety, increased traffic, the reduction of green space, and the quality of life.

Andrea Darman, 16936 Hickory Crest Drive, stated her concern and opposition to the version of the proposed development plan that depicts a connection and extension of the Pond Grover Loop Road.

Mark Acree, 16630 Evergreen Forest Drive, stated his concern and opposition to the version of the proposed development plan that depicts a connection of the existing roadways into it. He added the value that cul-de-sacs and open space areas have to a subdivision.

Betsy Vanderheyden, 16560 Birch Forest, stated her concern and opposition to the version of the proposed development plan that depicts a connection of the existing roadways into it and stated it was her belief that trails and parks are the best way to foster connectivity. She added she was opposed to the Pond Grover Loop Road extension being included in the 2016 Municipal Budget.

Gary Schroeder, 16642 Evergreen Forest Drive, stated his support for the version of the proposed development that depicts the connection of the existing roadways via trails. He also suggested the connectivity issue be voted on separately from the proposed development.

Susan Treiber, 15912 Sandalwood Creek Court, stated her concern and opposition to the version of the proposed development plan that depicts a connection and extension of the Pond Grover Loop Road. She added it was her belief that the City's Master Plan and Town Center Plan are in conflict with each other.

James Gardner, 16708 Hickory Crest, stated his concern and opposition to the version of the proposed development plan that depicts a connection and the extension of the Pond Grover Loop Road. He also noted that he had requested a risk assessment study regarding the safety issue and does not support connectivity.

Roger Pierson, 16587 Birch Forest Drive, stated his concern and opposition to the version of the proposed development plan that depicts a connection and the extension of the Pond Grover Loop Road. He added it was his belief that the City of Wildwood was founded to support and listen to the desires of its citizens and he felt this has not occurred.

Pam Cassell, 16586 Birch Forest Drive, stated her concern and opposition to the version of the proposed development plan that depicts a connection and the extension of Birch Forest Drive. She noted her concern with traffic and the increased development of the farm property next to hers. She added it was her belief that the developers had listened to the residents' concerns.

John Gragnani, 1510 Scofield Valley Drive, stated it is the City Council's responsibility to listen to their residents' concerns and that the roadway connectivity issues should be separate from the consideration of the proposed development.

Director of Planning Vujnich stated the Department of Planning would like to offer the suggestion that the extension of the connectivity of the roadways be considered as a separate issue. He added that if the dedication of the Pond Grover Loop Road extension could be dedicated as right-of-way at this time, used as a trail in the interim, escrow for its construction could be collected for a specified amount of time and an amount, that would be agreed upon with the development team and the City, and if the City Council believes it should be developed/connected, it could occur at a later date. He noted this would give the City time to make a final decision in this regard and meet with the community regarding the connectivity issues separately. He thanked resident Gary Schroeder for his input on this matter.

Discussion was held among City Council Members regarding the following items: the belief that if the street connectivity issue was separate, many of the residents could support the proposed development; if the City would be in conflict with the Master Plan and/or the Town Center Plan, if the connectivity of the streets is not completed; and how the agreement would be worded with the developer and what the timeframe would be.

Mike Doster, attorney for the Bright Leaf development team, stated this scenario presents items they would need to discuss and consider but hope to move forward with the development.

A motion was made by Council Member Cullinane, seconded by Council Member Bowlin, to authorize the Department of Planning to prepare the necessary legislation to authorize the proposed development, subject to the resolution of the connectivity issue.

A roll call vote was taken with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Baugus and Sewell

Whereupon Mayor Woerther declared the motion approved.

There being nothing further, Mayor Woerther closed the public hearing.

A motion was made by Council Member Levitt, seconded by Council Member McCutchen, to extend the meeting past 10:00 p.m. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

## **UNFINISHED BUSINESS**

### **AMENDED**

**BILL #2136 AN ORDINANCE ADOPTING THE MUNICIPAL BUDGET AND CAPITAL IMPROVEMENT PROGRAMS FOR THE CITY OF WILDWOOD FOR FISCAL YEAR 2016. *Recommended by the City Council (Second Reading) (Wards – All)***

A motion was made by Council Member Bertolino, seconded by Council Member Cullinane, for the second reading of Amended Bill #2136. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Amended Bill #2136 was read for the second time by title only.

A roll call vote was taken for passage and approval of Amended Bill #2136, with the following results:

Ayes – Stine, Levitt, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall and Manton

Nays – None

Absent – McCutchen, Baugus, and Sewell

**Whereupon Mayor Woerther declared Amended Bill #2136 approved, passed and it became ORDINANCE #2136.**

**BILL #2137 AN ORDINANCE AUTHORIZING EXECUTION OF A RENEWAL OF THE POLICE SERVICES AGREEMENT WITH ST. LOUIS COUNTY FOR THE YEAR 2016. *Recommended by the Board of Public Safety (Second Reading) (Wards – All)***

A motion was made by Council Member Cullinane, seconded by Council Member Manton, for the second reading of Bill #2137. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2137 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2137, with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall and Manton

Nays – None

Absent – Baugus and Sewell

**Whereupon Mayor Woerther declared Bill #2137 approved, passed and it became ORDINANCE #2137.**

**BILL #2138 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI, TO EXECUTE NEW AND RENEWED CONTRACTS ON BEHALF OF THE CITY OF WILDWOOD WITH CERTAIN CONTRACTORS FOR PUBLIC ROADS, RIGHTS-OF-WAY AND PARKS MAINTENANCE WITHIN THE CITY OF WILDWOOD. *Recommended by the Administration/Public Works Committee (Second Reading) (Wards – All)***

A motion was made by Council Member Dodwell, seconded by Council Member Goodson, for the second reading of Bill #2138. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2138 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2138, with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, , DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall and Manton

Nays – None

Absent – Baugus and Sewell

**Whereupon Mayor Woerther declared Bill #2138 approved, passed and it became ORDINANCE #2138.**

**BILL #2140** AN ORDINANCE APPROVING THE ADJUSTMENT OF CERTAIN COMMON BOUNDARY LINES BETWEEN THREE (3) EXISTING PARCELS OF GROUND, ALL WITHIN THE “CHRISTMAS VALLEY SUBDIVISION”, KNOWN AS LOT 5, THE BYRUM TRACT, AND THE HUNTLEY TRACT [ST. LOUIS COUNTY LOCATOR NUMBERS: 21V540326, 20V220126, AND 20V210125, RESPECTIVELY]; EACH BEING LOCATED IN PART OF SECTIONS 24 AND 25, TOWNSHIP 45 NORTH, RANGE 3 EAST, CITY OF WILDWOOD, ST. LOUIS COUNTY, MISSOURI, AND MORE SPECIFICALLY SITUATED BETWEEN CHRISTMAS VALLEY DRIVE AND SHEPARD ROAD, SOUTH OF ORRVILLE ROAD, FOR THE PURPOSES OF RECONFIGURING THEM FOR THE CONVEYANCE OF APPROXIMATELY 1.7 ACRES FROM THE TWO (2) EASTERN PROPERTIES TO THE HUNTLEY TRACT, [THE WESTERMOST LOT]. *Recommended by the Department of Planning (Second Reading) (Ward Three)*

A motion was made by Council Member Cullinane, seconded by Council Member Bowlin, for the second reading of Bill #2140. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2140 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2140, with the following results:

Ayes – Stine, Levitt, Bertolino, Cullinane, McGowen, McCutchen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall and Manton

Nays – None

Absent – Sewell and Baugus.

**Whereupon Mayor Woerther declared Bill #2140 approved, passed and it became ORDINANCE #2140.**

#### **NEW BUSINESS**

**BILL #2141** AN ORDINANCE SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF WILDWOOD, MISSOURI, FOR THEIR APPROVAL AT THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON THE 5<sup>TH</sup> DAY OF APRIL, 2016, A PROPOSITION TO AUTHORIZE THE CITY TO CONTINUE APPLYING AND COLLECTING THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER. *Recommended by the Administration/Public Works Committee (First Reading) (Wards – All)*

A motion was made by Council Member Dodwell, seconded by Council Member Marshall, for the first reading of Bill #2141. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2141 was read for the first time by title only.

**BILL #2142** AN ORDINANCE AUTHORIZING THE CITY OF WILDWOOD, MISSOURI TO REDEEM THE OUTSTANDING CERTIFICATES OF PARTICIPATION (CITY OF WILDWOOD, MISSOURI, LESSEE), SERIES 2010, ON FEBRUARY 1, 2016, PURSUANT TO THE PROVISIONS OF THE DECLARATION OF TRUST DATED NOVEMBER 1, 2010; AND AUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH. *Recommended by the Department of Administration (First and Second Reading) (Wards – All)*

A motion was made by Council Member McGowen, seconded by Council Member Cullinane, for the first reading of Bill #2142. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2142

was read for the first time by title only.

A motion was made by Council Member Marshall, seconded by Council Member Dodwell, for the second reading of Bill #2142. A roll call vote was taken for the second reading of Bill #2142, with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Baugus and Sewell

Bill #2142 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2142, with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Baugus and Sewell

Whereupon Mayor Woerther declared Bill #2142 approved, passed and it became **ORDINANCE #2142**.

**BILL #2143 AN ORDINANCE AUTHORIZING CERTAIN YEAR-END BUDGET AMENDMENTS TO THE CITY OF WILDWOOD FISCAL YEAR 2015 ANNUAL MUNICIPAL BUDGET. Recommended by the Department of Administration (First and Second Reading) (Wards – All)**

A motion was made by Council Member Cullinane, seconded by Council Member McGowen, for the first reading of Bill #2143. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2143 was read for the first time by title only.

A motion was made by Council Member Manton, seconded by Council Member Goodson, for the second reading of Bill #2143. A roll call vote was taken for the second reading of Bill #2143, with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Baugus and Sewell

Bill #2143 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2143, with the following results:

Ayes – Stine, Levitt, McCutchen, Bertolino, Cullinane, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Baugus and Sewell

Whereupon Mayor Woerther declared Bill #2143 approved, passed and it became **ORDINANCE #2143**.

**BILL #2144 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO RENEW A CONTRACT ON BEHALF OF THE CITY OF WILDWOOD WITH COCHRAN ENGINEERING, INC. FOR CONSTRUCTION INSPECTION AND MATERIAL TESTING SERVICES WITHIN THE CITY OF WILDWOOD. Recommended by the Administration/Public Works Committee (First Reading) (Wards – All)**

A motion was made by Council Member Dodwell, seconded by Council Member Garritano, for the first reading of Bill #2144. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2144 was read for the first time by title only.



**RESOLUTION(S) - NONE**

**OTHER**

**APPROVAL OF EXPENDITURES**

A motion was made by Council Member Marshall, seconded by Council Member Cullinane, to grant the Mayor the authority to approve the December 2015 Expenditures. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

**RECEIVE & FILE**

**Planning and Zoning Commission’s Review and Action on the City of Wildwood’s *Five (5) Year Capital Improvements Plan*, per the Requirements of State Statute and the Master Plan. (Wards – All)**

Director of Planning Vujnich stated after review and discussion, the Planning and Zoning Commission approved the *Five (5) Year Capital Improvements Plan* for the City of Wildwood.

**Historic Preservation Commission’s Review and Action on the City of Wildwood’s *Certified Local Government Program Annual Report*, for submission to the Missouri Department of Natural Resources, State Historic Preservation Office. (Wards – All)**

Director of Planning Vujnich stated the City of Wildwood is required to complete an annual survey of its historic preservation efforts and the Commission that oversees them. Director of Planning Vujnich stated the Historic Preservation Commission of the City reviewed the draft version of the report and authorized its submittal to the State Historic Preservation Office (SHPO).

**ADJOURNMENT**

A motion was made by Council Member Manton, seconded by Council Member Goodson, to adjourn the meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. There being no further business to come before the City Council; the meeting was adjourned at 10:25 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Timothy Woerther, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**COUNCIL WORK SESSION MINUTES  
COUNCIL CHAMBERS**

**WILDWOOD CITY HALL**  
**16860 Main Street**  
**City of Wildwood, Missouri 63040**

**MONDAY, DECEMBER 14, 2015**  
**6:30 P.M.**

<u>Present</u>	<u>Absent</u>
Stine	Sewell
Levitt	Baugus
McCutchen	
Bertolino	
Cullinane	
McGowen	
DeHart	
Goodson	
Garritano	
Bowlin	
Cox	
Dodwell	
Marshall	
Manton	

**MAYOR'S COMMETS/ANNOUNCEMTNS APPOINTMENTS**

**Introduction and Welcome – 3<sup>rd</sup> Grade Girl Scout Troop #4019 from Pond Elementary School**

Mayor Woerther welcomed the 3<sup>rd</sup> Grade Girl Scout Troop #4019 from Pond Elementary School. He noted they were given a tour of the City's Municipal Building and thanked them for their interest in local government.

**Approval of the 2016 City Council Calendar (Wards – All)**

A motion was made by Council Member Cullinane, seconded by Council Member Dodwell, to approve the 2016 City Council Calendar, with revisions to be made that continue the following policy: if a month has a 5<sup>th</sup> Monday (February, May, August, and October), no night meetings are to be scheduled during that week. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

**CITY ADMINISTRATOR DISCUSSION ITEMS - None**

## **COMMITTEE ACTION ITEM(S)/RECOMMENDATION(S)**

### **Update on Rural Internet Access Project (Wards All)**

Director of Planning and Parks Vujnich noted a memorandum had been provided for the City Council's review and that he was available to answer any questions they may have regarding the Rural Internet Access Project.

### **Status on the Master Plan Update Process (Wards All)**

Director of Planning and Parks Vujnich gave an overview of the Master Plan update process which began on January 7, 2015. He noted a series of meetings and public input sessions have been held and two (2) internet surveys were conducted. He also noted a review of the five (5) existing elements of the Master Plan occurred and the creation of a sixth element for Economic Development as well. He concluded it has been a productive process and group, the plan has been improved in many regards, and that the process would most likely be completed by the end of March to early April 2016.

## **Planning/Economic Development/Parks Committee**

### **Update on the Houseal Lavigne Economic Development Report, with Comments (Wards – All)**

Director of Planning Vujnich provided an overview and update on the Houseal Lavigne Economic Development report and the comments that have been provided regarding it. He noted members of the Economic Development Task Force developed the aforementioned comments over the course of several meetings. He added these comments were provided to the consultant for review and inclusion in the final draft of the report and have been provided to the City Council as part of this update.

Work Session was adjourned at 6:47 p.m.