

Laura Rehtin

From: Ray Manton
Sent: Tuesday, April 12, 2016 1:44 PM
To: Laura Rehtin; David Bertolino; Debra Smith McCutchen; Ed Marshall; Elizabeth Weiss; Glen DeHart; Greg Stine; Jeff Levitt; Jerry Porter; Jim Baugus; Jim Bowlin; Joe Garritano; Katie Dodwell; Larry Goodson; Larry McGowen; Lynne Greene-Beldner; Marc Cox; Rick Brown; Robert Golterman; Ryan Thomas; Sue Cullinane; Tim Woerther
Subject: RE: Policies for selecting Mayor Pro Tempore and Planning & Zoning Commission Liaison as adopted by City Council

Hi Laura,

In keeping with your request, this is my notice that I wish to serve another term as City Council Liaison for the Planning and Zoning Commission.

Thanks,

Ray Manton
City Council Member – Ward 2

From: Laura Rehtin
Sent: Tuesday, April 12, 2016 8:53 AM
To: David Bertolino; Debra Smith McCutchen; Ed Marshall; Elizabeth Weiss; Glen DeHart; Greg Stine; Jeff Levitt; Jerry Porter; Jim Baugus; Jim Bowlin; Joe Garritano; Katie Dodwell; Larry Goodson; Larry McGowen; Lynne Greene-Beldner; Marc Cox; Ray Manton; Rick Brown; Robert Golterman; Ryan Thomas; Sue Cullinane; Tim Woerther
Cc: Laura Rehtin
Subject: Policies for selecting Mayor Pro Tempore and Planning & Zoning Commission Liaison as adopted by City Council

Below is the policy for selecting the Mayor Pro Tempore and the Planning and Zoning Commission liaison. This will happen during the 2nd session of the April 25th City Council meeting. If you have any questions, please do not hesitate to contact me or Ryan.

Mayor Pro Tempore and Planning & Zoning Commission Liaison Selection Policy

The selection of the Mayor Pro Tempore and Council Liaison to the Planning and Zoning Commission shall take place as prescribed in the City Charter and Code of Ordinances at the second (2nd) City Council meeting in April each year following installation of the newly elected Council Members. Council Members elected by the City Council to these positions shall serve for a twelve (12) month term. The procedure for the required election of a Council Member to each of these positions shall be as follows:

1. Council Members and Council Members-elect desiring to be considered for election to become Mayor Pro Tempore or Planning & Zoning Commission Liaison may express their interest in the following manners:
 - a. By written notice to the City Clerk submitted no later than 5:00 pm. the Thursday prior to the second City Council meeting in April for distribution with the Agenda Packet.
 - b. By verbal nomination at the second City Council meeting in April when the election is to take place.
2. The Mayor will invite nominations from City Council members including those from the list provided in advance by the City Clerk.
3. Mayor will then close nominations and present the list of nominees for vote.
4. A roll call vote of each Council Member in attendance will then be conducted during which each Council Member will cast one (1) vote by name of the Council Member desired for the office.