



MEMORANDUM

To: Mayor James R. Bowlin and City Council Members

From: Ryan S. Thomas, City Administrator

Date: May 6, 2016

Re: Review of Municipal Code Section 110.250

Background

In reviewing the sections of the Municipal Code pertaining to City Council procedures, Mayor Bowlin brought to my attention that Section 110.250 is not consistent with what has been the normal practice of the City regarding the Council standing committee chairperson, which was reviewed by the Administration/Public Works Committee at its May 3, 2016 Meeting. Specifically, this Code Section identifies the appointment of two (2) co-chairpersons, and the standing committees have traditionally only had one (1) chairperson:

Section 110.250 Standing Committees.

[Ord. No. 6 §18, 9-1-1995; Ord. No. 188 §1, 12-26-1995; Ord. No. 333 §1, 4-28-1997; Ord. No. 526 §1, 4-26-1999]

B.

Membership—Appointment. Each of the two (2) Council standing committees shall have **two (2) co-chairpersons**, appointed by the committees; shall consist of no less than eight (8) members of City Council and shall meet no less than once per month. The Mayor and Council Members not on the Administration and Public Works Committee will be considered ad hoc, non-voting members of the committee and are welcome to attend and comment. The Mayor and Council Members not on the Council Planning, Parks and Economic Development Committee will be considered ad hoc, non-voting members of the committee and are welcome to attend and comment.

Recommendation

It is recommended that the highlighted section be modified to reference only one (1) Chairperson to the Council Standing Committees, which has been the past practice of the Committees.

This proposed code amendment has been placed on the May 9, 2016 City Council Agenda under Bill #2184. I will be available for any comments or questions at the May 9, 2016 City Council Work Session.

RST

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