



Administration/Public Works Committee
Record of Proceedings - APPROVED
Tuesday, March 5, 2019 at 6:00 pm
City Hall Community Room at 16860 Main Street

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 6:02 pm. Attendance roll call was taken with following results:

Committee Members in Attendance: Chair Joe Garritano
Council Member Dave Bertolino
Council Member Katie Dodwell
Council Member John Gragnani
Council Member Cheryl Jordan
Council Member Ray Manton
Council Member Tammy Shea
Council Member Greg Stine

Other Council Members in Attendance: Council Member Tim Woerther

Staff Members in Attendance: Co-Interim City Administrator Steve Cross
Co-Interim City Administrator Joe Vujnich
Director of Public Works Rick Brown
Economic Development Manager Julian Jacquin
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Meeting Minutes from February 5, 2019

The minutes of the February 5, 2019 meeting were submitted for Committee approval.

Council Member Gragnani made a motion for approval of the February meeting minutes, and Council Member Dodwell seconded the motion. A voice vote was taken with favorable support, excepting an abstention from Council Member Bertolino. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

Crystal McCune, 16409 Cove Landing Court, inquired if the City would receive funds from the proposed MSD Proposition S. She also spoke to cost efficiency in considering legal service rates, specifically a review of items 8A and 8E (overhead costs) and 6A and 6B (retainer).

Council Member Gragnani motioned to advance the agenda to Public Works Action Item 1 in order to accommodate a guest speaking to that action. Council Member Manton seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

IV. ADMINISTRATION

A. For Information

1. Sales Tax Update

Co-Interim Administrator Cross reported December sales tax pool receipts from St Louis County (received in February) were above 2017 receipts and 2018 Budget. YE 2018 receipts were also above prior year and Budget.

2. City Hall Cell Booster Enhancement Update (Wards – All)

Pursuant to Resolution 2017-35, a Cell Booster System was installed to increase cellular service in areas of the lower level of City Hall. Installation was completed in February with follow-up testing supporting increased cell service levels in the areas of concern.

B. For Action

1. Compensation of Appointed Officials (Wards – All)

City Council approved compensation increases for appointed officials per this Committee's recommendation at the City Council's February 11th meeting. Co-Interim Administrator Cross invited review of the legal services contract relating to rate increases for City Attorney, John Young, and his staff, as well as review of items in the Ordinance for compensation increases for appointed officials.

Discussion included legal services contract content, Provisional Judge work, and potential codification revisions for Marshall and Treasurer

Council Member Stine motioned to recommend the proposed rate increase effective with legislation approval date. Council Member Manton seconded the motion. Motion was withdrawn.

Council Member Bertolino motioned to amend the prior motion for postponement to the April meeting. Council Member Shea seconded the motion. Motion was withdrawn.

Council Member Shea motioned to postpone indefinitely the proposed legal services rate increase. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Council Member Shea motioned for reconsideration of the approved compensation increase for the Provisional Judge. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Then, Council Member Shea motioned for the proposed compensation increase for the Provisional Judge. Council Member Dodwell seconded the motion. A voice vote was taken with no favorable support. Therefore, Chair Garritano declared the motion failed.

Council Member Dodwell motioned for approval of an Ordinance providing the effective dates of appointed official compensation increases, inclusive of the positions of Marshal and Treasurer. Council Member Shea seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. Setting of Goals and Priorities for the Wildwood Preservation Commission (Wards – All)

Mayor Bowlin had requested this Committee set forth goals for the new Wildwood Preservation Committee, whose focus will be the proposed St. Louis Better Together initiative.

Discussion included intentions, message development, legal prohibitive, intangible asset protection and advocacy and contingency plans.

Council Member Shea motioned to re-open Public Participation. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Therein, Crystal McCune, requested further inquiry into the potential of an adjacent county merger.

Council Member Shea motioned to recommend goals/initiatives for the Wildwood Preservation Commission as follows:

1. Position Statement
2. Impact Statement
 - Inclusive of intent and listing of intangible for preservation
 - Inclusive of financial, zoning, natural resources, roadways and property values
3. Make-up of the Commission
4. Recognition of Coalitions
5. Municipal League Statement
 - Articulation and Comprehension
6. Legal Options/Issues
 - Inclusive of constitutional challenges and contingency plans
7. Marketing Approach
8. Mobilization

Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

A Resolution draft was submitted stating the City's opposition to the proposed Better Together initiative.

Council Member Manton motioned to recommend approval of the proposed Resolution stating opposition to the proposed Better Together initiative to also include additional Missouri representatives added to Section Six. Council Member Jordan seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

V. PUBLIC WORKS

A. For Information

1. Meridian Waste - Update (Wards – All)

Public Works Director Brown updated the Committee on Meridian Waste Service issues to include service complaints, recycling bin delivery, recycling feedback tags and contract provisions for service complaints.

2. MSD Stormwater Capital Rate Public Meeting (Wards – All)

Public Works Director Brown advised of upcoming informational meetings regarding Proposition S MSD rate increase on the April 2, 2019 ballot. He noted the rate increase would fund projects identified by MSD for localized flooding and erosion problems.

B. For Action

1. Review of Street Tree Policy (Wards - All)

Public Works Director Brown reported that requests for removal of healthy sweet gum trees and future increased tree removal costs due to emerald ash borer resulted in their recommendations for a revised Street Tree Policy.

Discussion included definition of nuisance tree, resident/HOA responsibilities, expenses, ash tree treatment vs removal, cost sharing options and tree preservation policy.

Council Member Gragnani motioned to recommend deletion of Street Tree Policy Item 12. Council Member Dodwell seconded the motion.

Council Member Shea motioned to amend the prior motion to include a revision to Street Tree Policy Item 11 providing a 50-50 cost share for second replacement trees. Council Member Manton seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Council Member Jordan motioned for deletion of the Green Ash and the White Ash from the General List of Acceptable Species for Street Tree Species. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Council Member Dodwell motioned to recommend approval of a revised Street Tree Policy inclusive of the amendments passed herein by this Committee. Council Member Gragnani seconded the motion. A voice vote was taken with unanimous favorable results. Therefore, Chair Garritano declared the motion passed.

2. Proposed Part-Time Public Works Project Manager (Wards – All)

Co-Interim City Administrator Vujnich recommended the addition of a part time Public Works Project Manager to facilitate five major projects, which need daily overview/management in order to meet grant timelines and code compliance. He noted MoDOT request for timeliness response time from the City. This position would be temporary for the term needed for project completion.

Council Member Bertolino motioned to recommend approval of a new position, Part Time Public Works Project Manager. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable results. Therefore, Chair Garritano declared the motion passed.

3. Renaming of Eatherton Road to Taylor Road (Ward Five)

Economic Development Manager Jacquin followed-up a prior recommendation to rename Eatherton Road to Taylor Road with relevant property owners support for such.

Council Member Dodwell motioned to recommend proceeding with renaming of Eatherton Road to Taylor Road. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Items Not Ready for Action

A. High Priority

1. Request by Council Member Woerther to Repeal Code of Ethics Sections 125.140 and 125.150
2. Enhancements to the Manchester Road Corridor (Manchester Road Improvement Committee Recommendations) (Wards One and Eight)
3. Elected/Appointed Officials Paying for Records Requests (Wards – All)
4. Use of Prop P Funds for Building Security Enhancements (Wards – All)

B. Medium Priority

1. Review of City Fees for Services (Wards – All)
2. Review of Content Requirements for Meeting Minutes (Wards – All)
3. Inclusion of Alcoholic Drinks at City Sponsored Events (Wards – All)
4. RFQ for On Call Government Affairs Consultant (Wards –All)

C. Low Priority

1. Future Use of Community Development Block Grant Funding (Wards – All)
2. Exterior Information Board for City Hall (Wards – All)
3. City Membership in Organizations with Political Activity (Wards – All)

VII. Miscellaneous

Social Media advisor, Andrew Smith, will present his findings at the May meeting.

VIII. Next Meeting: Tuesday, March 12, 2019 at 6:00 pm (Special Meeting called)

IX. Adjournment

A motion to adjourn the meeting was made by Council Member Dodwell and seconded by Council Member Manton. A voice vote was taken with all members in agreement. Therefore, Chair Garritano declared the meeting adjourned at 9:29 pm.