



**CITY COUNCIL  
HEARINGS AND APPEALS PROCEDURES COMMITTEE MEETING**

**RECORD OF PROCEEDINGS**

**WILDWOOD CITY HALL  
16860 Main Street  
City of Wildwood, Missouri 63040**

**WEDNESDAY, MARCH 29, 2017  
6:30 P.M.**

I. The meeting was called to order at 6:30 P.M.

II. A roll call was taken with the following results:

<b>Present</b>	<b>Absent</b>
<b>Council Member McGowen</b>	
<b>Council Member Manton</b>	
<b>Council Member McCutchen</b>	
<b>Council Member Alexander</b>	
<b>Council Member Garritano</b>	

Also present:

Mayor Jim Bowlin  
Mr. John Young, City Attorney  
Mr. Ryan Thomas, City Administrator  
Mr. Joe Vujnich, Director of Planning and Parks  
Ms. Amanda Foster, City Clerk

**III. Selection of Committee Chairperson**

A motion was made by Council Member Manton seconded by Council Member McCutchen to appoint Council Member Garritano as Committee Chairperson. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

**IV. Discussion and Commencement**

Mayor Bowlin stated the mission of the committee was to recommend amendments to the city's hearings and appeals procedures which would allow for more streamlined and efficient practices.

City Attorney Young provided an overview of items required by state statute. Further, City Attorney Young discussed the difference between administrative hearings and public hearings.

Discussion was held regarding the following: which Board, Commission or Committee should matters be presented to; how many public hearings are necessary; subcommittees consist of City Council members; should the Board of Administrative Review be the final decision maker regarding certain hearings; how best to proceed in future meetings; repetitive processes; mailers are sent to residents during each step of the process; residents receive multiple mailers regarding the same matter; how best to streamline while still providing a platform for public input.

City Attorney Young stated he would provide updated flow charts at the next scheduled meeting based upon comments received.

V. **Next Meeting Date**

Future meetings will be held on May 11, 2017 at 6:30 P.M. and June 29, 2017 at 6:30 P.M.

VI. **Other – None**

VII. **Adjournment**

A motion was made by Council Member Manton, seconded by Council Member McGowen, to adjourn the meeting. All members voted in favor and the motion was approved. The meeting concluded at 8:13 p.m.