



**CITY COUNCIL
HEARINGS AND APPEALS PROCEDURES COMMITTEE MEETING**

RECORD OF PROCEEDINGS

**WILDWOOD CITY HALL
16860 Main Street
City of Wildwood, Missouri 63040**

**TUESDAY, MAY 30, 2017
6:30 P.M.**

I. The meeting was called to order at 6:30 P.M.

II. A roll call was taken with the following results:

Present	Absent
Council Member McGowen	
Council Member Manton	
Council Member McCutchen	X
Council Member Alexander	
Council Member Garritano	

Also present: Mr. John Young, City Attorney
Mr. Joe Vujnich, Director of Planning and Parks
Ms. Amanda Foster, City Clerk

III. **Approval of Minutes – March 29, 2017**

A motion was made by Council Member Manton, seconded by Council Member McGowen, to approve the minutes from the March 29, 2017 meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

IV. **Public Comment** – No members of the public were present.

V. **Continuation of Review Process**

The City Attorney summarized the administrative review process to date.

Discussion was held regarding the following: recommended hearings, when should hearings be held; process of revocations; conditional use permits for daycares; give authority to designated officer then an appeal can be filed with the Board of Administrative Review; eliminate having two steps in the appeal

process; difference between a hearing and a public hearing; review process includes City Council and Council committees too frequently

Council Member Alexander made a motion, seconded by Council Member Manton, to direct City Team Members to prepare a report recommending the removal of the City Council from the administrative hearing process and removing daycares from the appeal process. Motion passed unanimous.

VI. **Next Meeting Date – June 29, 2017**

VII. **Other – None**

VIII. **Adjournment**

A motion was made by Council Member Alexander, seconded by Council Member Manton, to adjourn the meeting. All members voted in favor and the motion was approved. The meeting concluded at 7:41 p.m.