



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Tuesday, June 4, 2019 at 6:30 pm
City Hall Council Chambers at 16860 Main Street**

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 6:00 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano
Council Member Dave Bertolino
Council Member Jon Bopp
Council Member Crystal McCune
Council Member Larry McGowen
Council Member Kenneth Remy
Council Member Steve Taylor

Staff Members in Attendance:

Co-Interim City Administrator Steve Cross
Co-Interim City Administrator Joe Vujnich
Director of Public Works Rick Brown
Economic Development Manager Julian Jacquin
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Meeting Minutes from May 7, 2019

The minutes of the May 7, 2019 meeting were submitted for Committee approval.

Council Member McCune motioned for approval of the May 7th meeting minutes, and Council Member Taylor seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

Bill Smith, 3246 Johns Cabin Road, spoke regarding social media policy and requesting Council Members to be respectful of others in use of such.

Joy Wilcox, 17345 Manchester Road, requested the opportunity for public participation to be re-opened at the conclusion of the Town Center Sanitary Sewer expansion discussion.

IV. ADMINISTRATION

A. For Information

1. Social Media Policy

Co-Interim City Administrator Cross relayed the request of social media advisor, Andrew Smith, to terminate the remainder of his contract with the City.

Council Member McCune motioned to release Andrew Smith from the remaining contract for social media policy development. Council Member Taylor seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

B. For Action

1. Meetings at City Hall – Conflict with Committee Meetings v HOA Meetings (Wards – All)

Co-Interim City Administrator Cross requested review of meeting room policy for instances of scheduling conflict between City meetings and resident use meetings.

Discussion included blocking dates for potential City use, remote livestreaming options and alcoholic beverage service.

Council Member Bertolino motioned to support a policy to avail City Hall meeting rooms to resident use if no City meeting is scheduled. Discussion concluded that this was current policy, so the motion was withdrawn.

Council Member Woerther requested of Economic Development Manager Jacquin a listing of alternative meeting spaces in the City.

V. Public Works

A. For Information

1. Meridian/Waste Connections Update

Co-Interim City Administrator Cross provided an update on the City's waste services concerns.

Discussion included actions taken in remedy of Meridian service complaints, best practices to assist residents and potential assistance from Waste Connections. A request was made for the Council Members to receive a copy of this day's email to the City from Meridian outlining their resolution plan for the remainder of their contract.

Chair Garritano motioned for a Resolution declaring to Meridian the City's disappointment in their inability to uphold their contractual service obligations and the impact to residents therein. Council Member Taylor seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

B. For Action

1. Town Center Sanitary Sewer Update (Ward One)

Public Works Director Brown updated the Committee on the Town Center Sewer Expansion proposal (Alternate 2) to include financing options. Joy Howard, WM Financial Strategies, was present to answer questions on financing options inclusive of CID and NID programs.

Discussion included support of Rockwood School District, options for the Maple/Walnut district, partial private financing from some property owners, alternate financing options, CID/NID petition requirements, and MSD annexation.

Chair Garritano re-opened public participation with the approval of the Committee. Then, Joy Wilcox, 17345 Manchester Road, spoke to the MSD annexation, the need to be respectful of the property owners in affordability and timely status updates.

Council Member Bertolino motioned to recommend staff direction to initiate the MSD annexation process. Council Member Taylor seconded the motion. A voice was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Council Member Remy motioned for City hosted status update meeting with property owners upon receipt of the MSD annexation request response. Chair Garritano seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. Consultant Selection for Alt Road Mitigation Project

Public Works Director Brown presented a recommendation to contract with GBA Architects and Engineers to evaluate the feasibility of an access road/levee from Alt Road to Radcliff Place Drive to provide flood free access to residents and possibly alleviate flooding of the first four homes therein.

Council Member Remy motioned to recommend contracting with GBA Architects and Engineers for the engineering design of the Alt Road Flood Mitigation Project in the not to exceed amount of \$124,718. Council Member Taylor seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. Consultant Selection for Manchester Road Resurfacing and Traffic Signal Upgrade Project

Public Works Director Brown presented a recommendation for engineering design for the Manchester Road Resurfacing and Traffic Signal Upgrade Project with funding included in the 2019 Capital Projects Budget.

Council Member McCune motioned to recommend contracting with Lochmueller Group for design of the Manchester Road Resurfacing and Traffic Signal Upgrade Project in the not to exceed amount of \$148,170.23. Council Member Taylor seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Items Not Ready for Action

A. High Priority

1. Request by Council Member Woerther to Repeal Code of Ethics Sections 125.140 and 125.150 (Wards – All)
2. Enhancement to the Manchester Road Corridor (Wards – One and Eight)
3. Elected/Appointed Officials Paying for Records Requests (Wards – All)
4. Use of Prop P Funds for Building Security Enhancements (Wards – All)

B. Medium Priority

1. Review of City Fees for Services (Wards – All)
2. Review of Content Requirements for Meeting Minutes (Wards – All)
3. Inclusion of Alcoholic Drinks at City-Sponsored Events (Wards – All)
4. RFQ for On-Call Government Affairs Consultant (Wards – All)

C. Low Priority

1. Future Use of Community Development Block Grant Funding (Wards – All)
2. Exterior Information Board for City Hall (Wards – All)
3. City Membership in Organizations with Political Activity (Wards – All)

VII. Miscellaneous - none

VIII. **Next Meeting:** **July 9, 2019**

IX. **Adjournment**

A motion for adjournment was made by Council Member Taylor and seconded by Council Member McCune. A voice vote was taken with all members in agreement. Therefore, Chair Garritano declared the meeting adjourned at 9:09 pm.