

**CITY OF WILDWOOD  
RECORD OF PROCEEDINGS**

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**MEETING OF THE ARCHITECTURAL REVIEW BOARD  
CITY HALL, 16860 MAIN STREET, WILDWOOD, MISSOURI  
June 13, 2019**

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The Architectural Review Board meeting began at 7:00 p.m., on Thursday, June 13, 2019, in the Community Room, 16860 Main Street, Wildwood, Missouri.

**I. Welcome and Roll Call**

Vice Chair Crow called the meeting to order and welcomed everyone. The following members were in attendance, as noted:

Present [6]

Vice Chair Crow  
Secretary Hensic  
Board Member Hoffmann  
Board Member Ritter  
Commission Liaison Lee  
Council Liaison McCutchen

Absent [2]

Chair Dial  
Alternate Bartelsmeyer

Staff present: Director Vujnich and Planner Newberry  
City Officials: None  
Petitioners present: None

**II. Approval of Meeting Minutes from May 9, 2018**

A motion was made by Board Member Ritter, seconded by Alternate Bartelsmeyer, to approve the May 9, 2019 meeting minutes, as presented. The motion passed by a voice vote (4-0).

**III. Review of Agenda Items to be Discussed at Tonight's Meeting by Chair**

**IV. Old Business – No Items for Consideration**

- 1) Ready for Action – No Items
- 2) Not Ready for Action – No Items

**V. New Business – One (1) Item for Consideration**

1) Ready for Action – One (1) Item for Consideration

- a) Review and consideration of the design and materials associated with two (2) shade structures planned for Phase III of the Wildwood Community Park, c/o the Department of Planning and Parks. **(Ward One)**

Director Vujnich provided an overview of the various phases associated with the development of the Wildwood Community Park. He stated that, Phase Three of the park's development, which is currently under construction, there are two (2) shade structures to be built. Director Vujnich noted the design of these shade structures is to be similar to the existing large pavilion that was built as part of Phase One of the park. He stated the Board reviewed and approved the design of this original pavilion, including endorsing the use of the glue-laminated (Glulam) timber material, which is also the proposed material for the two (2) new shade structures. Director Vujnich stated the Department is seeking the Board's input on the design and materials of these new structures in Community Park.

Discussion was held among Board Members regarding the progression of the development of Community Park; the roofing material being a standing seam metal type; the success of the use of the glue-laminated (Glulam) timber material on the first large pavilion, as part of Phase One of the park; and the inclusion of a fan and light fixtures inside of the new shade structures.

A motion by Board Member Ritter, seconded by Board Member Hoffmann, to approve the design and materials for these two (2) new shade structures within Wildwood Community Park, as presented. The motion passed by a voice vote (4-0).

2) Not Ready for Action – No Items for Consideration

**VI. Other Items – One (1) for Consideration**

- a) Election of Officers

Director Vujnich stated the Board is due to elect a new slate of its officers for the 2019/2020 timeframe. Consideration of this item is planned for the Board's next regularly scheduled meeting.

**VII. Public Comment**

**VIII. Next Meeting Date**

**IX. Closing Remarks and Adjournment**

A motion by Board Member Hoffmann, seconded by Board Member Ritter, to adjourn. The motion passed by a voice vote [4-0]. The meeting was adjourned by Vice-Chair at 7:20 p.m.

Approved by:

Date Approved:

\_\_\_\_\_ **\*Architectural Review Board Approved at its July 11, 2019 Meeting\*** \_\_\_\_\_

Secretary Hensic

City of Wildwood Architectural Review Board